

**THE MSUNDUZI MUNICIPALITY**

**CONTRACT No. SCM 31 OF 25/26**

**A PANEL OF PROFESSIONAL SERVICES PROVIDERS**

**FOR IPTN – INTEGRATED PUBLIC TRANSPORT NETWORK FOR A PERIOD 36 MONTHS**

**TENDER NOTICE**

Tenders are hereby invited for the appointment of a panel of suitably experienced professional Transportation service providers for IPTN Project Public Transport Advisor for period 36 months from 2025/2026 under Integrated Public Transport Network (IPTN).

Tender documents will be made available to tenderers from **14h00 on Friday, 12 December 2025**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za).

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R796.02 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Modiseemang O. Moleele (Senior Manager: IPTN) on direct Telephone No. 033 392 2152 or e-mail address [modiseemang.moleele@msunduzi.gov.za](mailto:modiseemang.moleele@msunduzi.gov.za).

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).

Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with "**SCM 31 OF 25/26**" and the **Contract Description** must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00 on Tuesday, 03 February 2026**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers meeting the Mandatory Requirements of the tender shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

<b>No.</b>	<b>Work Package 1 – Marketing, Communication and Stakeholder Relations</b>	<b>Maximum Points</b>
1.	Company Experience - <i>No. of successfully implemented public transport related projects relating Marketing and Communication Projects</i>	20 Points
2.	Team Leader Experience - <i>CV with experience in Marketing and Communication</i>	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>

<b>Minimum Threshold</b>		<b>60% (24 Points)</b>
<b>No.</b>	<b>Work Package 2 – Public Transport Industry Transition Advisor and Legal Services</b>	<b>Maximum Points</b>
1.	Company Experience - No. of successfully implemented public transport related projects relating : PUBLIC TRANSPORT INDUSTRY TRANSITION ADVISOR AND LEGAL SERVICES	20 Points
2.	Team Leader Experience - CV and the References of the project leader	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>
<b>No.</b>	<b>Work Package 3 – Operations and System Planning</b>	<b>Maximum Points</b>
1.	Company Experience - No. of successfully implemented public transport related projects relating : OPERATIONS AND SYSTEM PLANNING	20 Points
2.	Team Leader Experience - CV and Experience in IPTN Operations and Planning	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>
<b>No.</b>	<b>Work Package 4 – Universal Access</b>	<b>Maximum Points</b>
1.	Company Experience - No. of successfully implemented public transport related projects relating : UNIVERSAL ACCESS	20 Points
2.	Team Leader Experience - CV and reference letters of current or previous clients indicating the role of the project leader	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>
<b>No.</b>	<b>Work Package 5 – Intelligent Transport Systems</b>	<b>Maximum Points</b>
1.	Company Experience - No. of successfully implemented public transport related projects relating : INTELLIGENT TRANSPORT SYSTEMS	20 Points
2.	Team Leader Experience - CV and reference letters of current or previous clients indicating the role of the project leader	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>

No.	Work Package 6 – Business and Financial Planning	Maximum Points
1.	Company Experience - No. of successfully implemented public transport related projects relating : BUSINESS AND FINANCIAL PLANNING	20 Points
2.	Team Leader Experience - CV and reference letters of current or previous clients indicating the role of the project leader	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>

No.	Work Package 7 – Project Management	Maximum Points
1.	Company Experience - No. of successfully implemented public transport related projects relating : PROJECT MANAGEMENT	20 Points
2.	Team Leader Experience - CV and reference letters of current or previous clients indicating the role of the project leader	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>

No.	Work Package 8 – Independent Facilitation	Maximum Points
1.	Company Experience - No. of successfully facilitation in public transport related projects relating : INDEPENDENT FACILITATION	20 Points
2.	Team Leader Experience - CV and reference letters of current or previous clients indicating the role of the project leader	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>

No.	Work Package 9 – Technical Advisor to Affected Public Transport Operators	Maximum Points
1.	Company Experience - No. of successfully negotiated public transport related projects relating : Taxi and Bus Advisory services	20 Points
2.	Team Leader Experience - CV and reference letters of current or previous clients indicating the role of the project leader	20 Points
<b>Total Functionality Points</b>		<b>40 Points</b>
<b>Minimum Threshold</b>		<b>60% (24 Points)</b>

The allocation of Preference Points will be according to the following Specific Goals:

Specific Goals	Description	Maximum Points
<b>Black Owned Enterprise (BOE)</b>	At least 51% South African Black ownership and/or more than 51% management controlled by South African black people (Black Owned Enterprise (BOE))	8
<b>Business Enterprise Owned by Women</b>	At least 51 % Women Owned Enterprise and Controlled by one or more women or 51% Management Control by one or more women (Business Enterprise Owned by Women)	6
<b>Location of a Business Enterprise</b>	The promotion of enterprises located in a specific municipal area for work to be done or services rendered – Within Msunduzi Municipality's jurisdiction.	6
<b>Total Preference Points (Specific Goals)</b>		<b>20</b>

**Tenderers** The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MR. SF MNDEBELE (MUNICIPAL MANAGER)**